STATE BUDGET AND CONTROL BOARD

MEETING OF May 15, 2003

BLUE AGENDA

ITEM NUMBER 7

AGENCY: Procurement Services Division

SUBJECT: Procurement Certification

The Procurement Services Division, in accord with Section 11-35-1210, has audited the following agency and recommends certification within the parameters described in the audit report for the following limits for a period of three years:

Midlands Technical College: goods and services (local funds only), $25,000* per commitment; consultant services (local funds only), $25,000* per commitment; information technology (local funds only), $25,000* per commitment; construction contract awards (local funds only), $25,000 per commitment; construction contract change orders (local funds only) $25,000 per change order; architect/engineering contract amendment (local funds only), $5,000 per amendment.

**Total potential purchase commitment whether single-or multi- year contracts are used.*

BOARD ACTION REQUESTED:

In accord with Section 11-35-1210, approve procurement certification for the following limits for a period of three years:

Midlands Technical College: goods and services (local funds only), $25,000* per commitment; consultant services (local funds only), $25,000* per commitment; information technology (local funds only), $25,000* per commitment; construction contract awards (local funds only), $25,000 per commitment; construction contract change orders (local funds only) $25,000 per change order; architect/engineering contract amendment (local funds only), $5,000 per amendment.

**Total potential purchase commitment whether single-or multi- year contracts are used.*

ATTACHMENTS:

Agenda item worksheet and attachments

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET

Meeting scheduled for: May 15, 2003 **Blue Agenda**

1. **Submitted by:**
   (a) Agency: Procurement Services Division
   (b) Authorized Official Signature: R. Voight Shealy, Materials Management Officer

2. **Subject:** Procurement Certification for the Midlands Technical College

3. **Summary Background Information:**
   In accordance with Section 11-35-1210 of the South Carolina Consolidated Procurement Code, the Procurement Services Division has audited the procurement system of the Midlands Technical College and recommends its certification within the parameters described in the audit report for the following limits for a period of three years.

		Current Certification Per Purchase Commitment	Certification Recommended Per Purchase Commitment
I.	Goods and Services (Local Funds Only)	*$25,000 Per Commitment	*$25,000 Per Commitment
II.	Consultant Services (Local Funds Only)	*$25,000 Per Commitment	*$25,000 Per Commitment
III.	Information Technology (Local Funds Only)	*$25,000 Per Commitment	*$25,000 Per Commitment
IV.	Construction Contract Awards (Local Funds Only)	$25,000 Per Commitment	$25,000 Per Commitment
V.	Construction Contract Change Orders (Local Funds Only)	$25,000 Per Change Order	$25,000 Per Change Order
VI.	Architect/Engineering Contract Amendment (Local Funds Only)	$ 5,000 Per Amendment	$ 5,000 Per Amendment

*Total potential purchase commitment whether single year or multi-term contracts are used.

4. **What is Board asked to do?**
   Grant procurement certification for the Midlands Technical College by approval of the Blue Agenda.

5. **What is recommendation of Board division involved?** Approve.

6. **Recommendation of other office (as required)?**
   (a) Authorized Signature: _____
   (b) Division/Agency Name: _____

7. **List of supporting documents:**
   (a) Section 11-35-1210 of the Consolidated Procurement Code

South Carolina Consolidated Procurement Code

Auditing and Fiscal Reporting

§ 11-35-1210. Certification

(1) Authority. The board may assign differential dollar limits below which governmental bodies may make direct procurements not under term contracts. The Office of General Services shall review the respective governmental body's internal procurement operation, shall certify in writing that it is consistent with the provisions of this code and the ensuing regulations, and recommend to the board those dollar limits for the respective governmental body's procurement not under term contract.

(2) Policy. Authorizations granted by the board to a government body are subject to the following:

(a) adherence to the provisions of this code and the ensuing regulations, particularly concerning competitive procurement methods;

(b) responsiveness to user needs;

(c) obtaining of the best prices for value received.

(3) Adherence to Provisions of the Code. All procurements shall be subject to all the appropriate provisions of this code, especially regarding competitive procurement methods and nonrestrictive specifications.